

Collaborator one-page quick reference guide

YOUR ROLE IN ONE SENTENCE

Observe or discuss real-life pharmacist practice, give useful feedback and record specific evidence of what the pharmacist did, how they reasoned, the impact they had and what should happen next.

Before	During	After
• Agree the activity and tool. • Read the relevant outcome(s) & indicators. • Check consent, confidentiality and adjustments. • Confirm you are the right collaborator.	• Note actions, reasoning and impact. • Notice support, prompting and escalation. • Focus on person-centred, safe and evidence-informed practice. • Record the context.	• Give specific, actionable, balanced feedback. • Agree at least one next step. • Judge and comment only on what was genuinely demonstrated. • Complete the form promptly and honestly.

Useful feedback	If something is not right
Evidence → impact → next step Describe what you saw or heard, why it mattered and what the candidate should do next to move their practice forwards.	• Not enough evidence: give feedback and say what was missing. • Disagreement: explain and record; do not rewrite to create agreement. • Immediate patient safety concern: act through local procedures promptly.

REMEMBER

SLEs are learning events, not pass/fail tests. The RCPHarm assessor makes the final credentialing decision.