

#Community Pharmacy Expert Advisory Group Agenda

Monday 6th July 2026 19.30 – 21.30 By teams

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/31157788077456?p=akRj6TXSS6ir67iZax>

Meeting ID: 311 577 880 774 56

Passcode: Jr97Hr7z

1: Welcome, Apologies and welcome Led by Janice Perkins 10 mins

Description	To welcome and note apologies.
Outcomes	Attendees Janice Perkins Sarah Passmore Paul Jenks Amul Mistry Gary Evans Dina Thakker Waqas Ahmed Patricia Ojo Liz Hallet Heidi Wright Alwyn Fortune Cath Ward Marina Khan Regina Ahmed Jonathan Smith

2: Community Pharmacy Digital Safety & Adoption Guidance – Draft, 20-30mins, led by Marina Khan NHS England and Tahmina Rokib NHS England

Purpose	Community Pharmacy Digital Safety & Adoption Guidance - Draft This document is a practical, checklist-led resource designed to support community pharmacies in the safe procurement, use, and governance of digital systems. It translates national standards (e.g. DCB0129/0160, DTAC) and digital capabilities (SCR/NCRS, GP Connect, BaRS) into clear, actionable steps for contractors, Clinical Safety Officers, and frontline staff. Purpose of discussion: To seek stakeholder feedback on the draft guidance, including content accuracy, clarity, practical usability, validation, and dissemination strategy. Pre-reading: Please review the draft document (attached) in advance, particularly the role-based checklists and reporting sections, and we would be grateful if you could also identify any gaps, areas requiring clarification, and suggestions for wider review.
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Outcomes	To be agreed and completed at the meeting as a record
	• It was noted to CPEAG that this document is not a Royal College produced document, and that the basis of tonight's discussion was to help inform NHS England colleagues. The Royal College is not directly involved in the development of the document or its hosting though will engage as requested in its development. Comments • Lots of technical jargon – need to ensure the document is understood by the audience – make as simple as possible, formatting and easy to read and use more appropriate use of language • Linking in with the CP IT toolkit • Missing – the practical things I need to do as a community pharmacist • Document feels negative in its language, needs reframing to be more positive and how we can support the profession. • Important to set out the importance of clinical safety at the beginning. • Not clear where people report things around issues of clinical safety • Needs to be linked to community pharmacies usual reporting systems – so easily accessible • Who is the document aimed at? – frontline pharmacist, superintendent, suppliers? • What are the responsibilities at a different level, provider vs superintendent vs pharmacist • What do different levels of staff need to know • Link to GPhC standards, helps with terminology • What are the changes we want to see people make, and who within an organisation is responsible for these different levels. • Benefits of having a section on – 'what questions to ask if you are looking to procure a system' • Importance of community pharmacy understanding what clinical safety is • Providers should be able to assure the consumer of the safety of the system • Importance around apps and ensuring the clinical data is protected and shared appropriately • Potential for guidance to those looking to develop apps/solutions – this is what you need to consider • Aspect of training and support for community pharmacists, consideration to locum pharmacists who need to be assured of the systems – this would be best delivered alongside some training resources to support • Need to avoid replication – this document needs to add and support contractors, not add to additional burden and duplicate platforms that community pharmacists are already delivering against • Is there potential that this guidance could be adopted in the devolved nations? Additional comments to be shared directly with the authors

3: Discussion on implementation of the Human Medicines Order 2025 – Supervision by pharmacy technicians guide, 60 mins, led by Regina Ahmed

Purpose	To gather practical insight from community pharmacy professionals on the implementation of the supervision and authorisation changes introduced through The Human Medicines (Authorisation by Pharmacists and Supervision by Pharmacy Technicians) Order 2025 and identify where additional guidance, clarification and implementation support may be needed from day one. The discussion will focus on: • Areas where the legislation may create uncertainty or inconsistent interpretation in practice • Potential operational, governance or patient safety risks during implementation • What pharmacists, pharmacy technicians and pharmacy teams will need to apply the changes safely and confidently • Practical tools, examples and safeguards that would support implementation Particular attention will be given to delegation, authorisation, escalation, accountability and operational decision making.
Outcomes	To be agreed and completed at the meeting as a record • Presentation provided by RA as a reminder of the legislation that has changed, around supervision by pharmacy technicians Comments • Important to remember this is enabling legislation, not mandatory – contractors may need time to get everything right • Quick guide to implementation with key things to think about and an option for people to go to the full implementation guide if they need more information • Need to understand the benefits so people know whether they want to engage and review the remainder of the guide • People may need a timeline as a guide of when to access different information, so that they know what they need to understand to be ‘ready on day 1’ • Is there training required for pharmacy teams to support this guide • Build in a reflection/learning piece for users, using best practice to review once implemented • Investment in training of pharmacy technicians • Different members of the team may want to progress with this, but some may not, need to acknowledge the skill sets, competence and confidence of all members of the team • Examples/case studies to demonstrate good examples, to make it relatable to pharmacy teams

	• Important that the definition of supervision is picked up in the piece, so all members of the pharmacy team understand the process they are taking on. • Consistency in the key messages/principles coming through each document • Missing themes will be highlighted when questions/emails come in • Communication – for other HCP, mainly GP surgeries – encourage communication to GPs so there is a clear understanding of the changes. How will patients know that some things will be different • Are there any system changes that needed to be made e.g. POS cashier systems where a pharmacist has to sign in to allow a sale to continue • Considerations around business continuity plans and importance of record keeping

4: AOB – led by Janice Perkins, 5 mins

Description	To discuss AOB, please inform chair prior to the meeting
Outcomes	RA raised an item on the Medicines Shortage Guidance for Community Pharmacy CPEAG was asked to take a final sense check on the updated guidance – this would be done via email with a 4week deadline for responses.

Dates of future meetings

Monday 14th September - 7.30pm – 9.30pm

Monday 16th November - 7.30pm - 9.30pm